

FL C2C POLICY WRITING PROGRESS REPORT

Name: _____

Review Date One: August 4, 2017

Review Date Two: _____

Review Date Three: _____

Complete	In Progress	Not Started	Collections Policy Subject
			Scope of Collections
			Categories of Collections
			Acquisitions and Accessioning
			Deaccessioning and Disposal
			Found in Collections/Abandoned Property
			Loans (incoming and Outgoing)
			Documentation
			Inventories and Audits
			Risk Management/Insurance
			Access and Use
			Collections Care
			Intellectual Property
			Digitization
			OTHER TOPICS
			Integrated Pest Management
			Ethics
			Authorities- Staff and Board
			Appraisals/Identification/Research Services