Working with a Broad Range of Responders

Step 1: Assess Your Risk
Perform a risk assessment to identify resources needed to facilitate an effective emergency response. These resources include responders. Each risk will possibly require different responders, making it important to understand the risks impacting your institution.

Step 2: Identify Responders
The term “responder” is wide ranging to include anyone who assist during an emergency. Appropriately we think of first responders (fire, police, and paramedics) initially as they are able to control and stabilize emergency incidents. However, responders can be from many different sources:

- Local Emergency Management Agencies
- Fire Departments
- Police Departments
- Emergency Medical Technicians
- Homeland Security
- National Guard
- Federal Emergency Management Agency
- Community Volunteer Groups
- Mental Health/Counseling Professionals
- Community Leaders/Business Owners
- Heritage Emergency National Task Force
- National Heritage Responders
- National Park Service
- Other Cultural Institutions
- Recovery Vendors
- Health and Safety Professionals
- Insurance Companies
- Structural Engineers
- Funders
- And More...

Step 3: Meet with All Responders
Generating a list of responders is helpful for your institution, however, relationships and agreements should be developed BEFORE and incident occurs. Work with responders to identify what services and help they can offer an institution in an emergency. Also identify what type of emergencies they are able to help with. By having meetings and tours prior to event, the results can be mutually beneficial. For example: Asking a community volunteer group to borrow their large freezer benefits the cultural institution and the community volunteer group is able to fulfill its mission by helping out.

Step 4: Utilize the Resources
Foundation for the American Institute for Conservation Online Store (store.culturalheritage.org)

- Emergency Response and Salvage Wheel (English and Spanish)
- Working with Emergency Responders poster

Alliance for Response


Risk Evaluation and Planning Program: https://www.culturalheritage.org/resources/emergencies/risk-evaluation-and-planning-program
## Brainstorming Exercises

### Relevant Responders

<table>
<thead>
<tr>
<th>Group/Organization</th>
<th>Service/Benefits</th>
<th>Resources</th>
<th>Outreach</th>
<th>Contacted?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex: Fire Department</td>
<td>Ex: Extinguish Fire, life safety, object salvage and evacuation (Rigging)</td>
<td>Ex: Chemical hazard safety, fire extinguisher training</td>
<td>Visits to the institution for tours; proper water hose usage</td>
<td>Yes (yearly)</td>
</tr>
<tr>
<td>Ex: Rotary Club (community Volunteer group)</td>
<td>Salvage and evacuation</td>
<td>Large freezer</td>
<td>Training four times a year on object handling and salvage</td>
<td>Yes</td>
</tr>
<tr>
<td>Ex: Funders (can be specific to which ones)</td>
<td>Provide money to recovery</td>
<td>Money (Have files on funders available and what information they need to provide support quickly.)</td>
<td>Regular tours of local funders; history of mitigation or preparedness grants with federal funders</td>
<td>No</td>
</tr>
<tr>
<td>EX: Local Emergency Planning Committee</td>
<td>Risk Assessment of region</td>
<td>GIS maps of historical sites; flood maps; include historical sites on emergency plan</td>
<td>Tour of institution and include a member of cultural heritage community in meetings</td>
<td>Yes</td>
</tr>
</tbody>
</table>

### When to Contact Responders in an Emergency

<table>
<thead>
<tr>
<th>Responder</th>
<th>Pre</th>
<th>Risk 1 (Flood)</th>
<th>Risk 2 (Fire)</th>
<th>Risk 3 (EQ)</th>
<th>Risk 4 (TA)</th>
<th>Risk 5 (CS)</th>
<th>Post</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Department</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Community Volunteers</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Funders</td>
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