



THE SOCIETY OF *The Four Arts*

DEACCESSION FORM

The Society of the Four Arts acquires objects for retention in the collection and not with the intent of removal. Over time, however, the Four Arts may deem it necessary to remove or “deaccession” objects from the collection. Deaccessioning is conducted with the same level of prudence as the acquisition process and accessioning and serves to ensure the integrity of the collection is not impaired but is in fact enhanced by the removal of objects. The decision-making process will consider the best interests of the Four Arts, the public trust it represents, the public it serves, and the scholarly and academic communities in which it engages.

This Deaccession Form sets forth the terms and conditions for the work(s) listed below to be removed from the permanent art collection of The Society of the Four Arts. All documentation about the deaccessioned work(s) will be retained in Collection Records.

WORK INFORMATION

DEACCESSION NARRATIVE

REASON FOR DEACCESSION

- lack of relevance to Four Arts’ mission and scope of the Collection
- damage beyond repair by a professional conservator
- poor and/or unstable condition and as such compromise the integrity of the artworks or the artists’ intentions or cause threat to other artworks, Four Arts’ staff, and visitors
- contain hazardous materials that threaten the safety and health of Four Arts’ staff and visitors
- inability to properly care for, including handling, storage, security, cataloguing, research, display, and installation/de-installation
- duplication in existing collection
- object is determined to be inauthentic
- artwork is of poor quality and lacks value for exhibition or study purposes
- other:

MEANS OF DISPOSAL

- return to donor or donor’s heir(s):
- gift to another institution; provide details and attach documentation of gift:

- exchange with other institution; provide details and attach documentation of exchange:
 sale at public auction or through a reputable dealer; provide details and attach documentation of sale and proceeds: sale arranged by Sotheby's with local partner Hindman Auctions
 witnessed destruction; provide details and attach documentation of destruction:
 other; provide details:

President/CEO/Director

Date